



March 3, 2017

Minister Maxie Cuffie  
Minister of Public Administration and Communication  
Government of Trinidad and Tobago

Dear Minister Cuffie,

We welcome the Government of Trinidad and Tobago's participation in the Open Government Partnership, which now has 75 countries working to implement national commitments to promote greater transparency, accountability, and engagement of citizens in policy making.

As you are aware, the OGP Articles of Governance state that all participating countries are expected to: *publish a midterm self-assessment report at most three months after the end of the first year of action plan implementation.* All OGP participating governments are expected to develop Self-Assessment Reports that assess the government's performance in meeting its OGP commitments as outlined in its National Action Plan. In addition, it states that: *An end of term self-assessment report will be required after two years of action plan implementation.* Furthermore, Articles of Governance outline that a country will be considered to have acted contrary to OGP Process if *"the Self-Assessment Report is not submitted within 4 months of the due date."*

The Government of Trinidad and Tobago did not submit its Self-Assessment Report as of January 31, 2017, four months after the deadline of September 30, 2016 and therefore, is considered to have acted contrary to OGP process in this action plan cycle. Furthermore, please note that Trinidad and Tobago remains under review by the Criteria and Standards subcommittee.

In order to ensure successful engagement in the OGP, we recommend that the Government of Trinidad and Tobago make every effort to meet its upcoming OGP deadlines. Please review your country's [individualized calendar](#) along with the OGP Calendar Guidance section in the [Government Point of Contact Manual](#) for full information on requirements and timelines. Given that Trinidad and Tobago has recently been shifted to the 'odd year' grouping of OGP countries, the next important deadline for your country is the publication of its new National Action Plan by June 30, 2017.

The OGP Support Unit and Steering Committee stand ready to support you in whatever way would be useful in creating the new action plan. Please do not hesitate to contact the OGP Support Unit if you require any assistance.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Sanjay Pradhan", is written over a circular blue stamp.

Sanjay Pradhan

Chief Executive Officer

Open Government Partnership